

CITY OF KELOWNA

MEMORANDUM

DATE: February 19, 2007

File: 0550-05
6640-02

TO: City Manager

FROM: Airport General Manager

SUBJECT: 2025 AIRPORT MASTER PLAN

RECOMMENDATION:

THAT Council approve the 2025 Airport Master Plan;

AND THAT an Official Community Plan amendment be forwarded for Council's consideration which reflects the major direction of the 2025 Airport Master Plan.

BACKGROUND AND COMMENTS:

At its regular meeting on July 10, 2006 Council received a draft report and presentation on the 2025 Airport Master Plan. Council requested that the draft plan be presented to stakeholders and the public for feedback.

An extensive public consultation program has been undertaken over the past six months. The draft plan was the subject of public meetings and consultations including presentations to Municipal Councils from Salmon Arm, Vernon and Peachland. In addition, Band Councils from Westbank First Nations and the Okanagan Indian Band were also consulted.

Meetings were held with relevant business and community partners which included the Economic Development Commission, Tourism Industry Advisory Council, various Chamber and Rotary groups, Transport Canada, Ministry of Highways, airport stakeholders and city staff.

In order to solicit individual feedback on the draft plan the document was posted on the airport and city website and full page advertisements were taken out in both the Daily Courier and the Capital News. The Daily Courier advertisement was placed in the Saturday addition which is distributed throughout the Valley in order to cover the airport's entire catchment area.

These efforts have indicated widespread support for the directions presented in the plan. The consultation matrix is attached and is included as Appendix E in the Master Plan document.

The Kelowna International Airport Master Plan offers a sound and phased approach towards the future development of the facility. With increased market reach provided through expanded facilities, the Master Plan will ensure that the Kelowna International Airport continues to play an important role for the City of Kelowna and its surrounding regions over the next twenty years.

A handwritten signature in black ink, appearing to read 'R. Sellick', with a stylized flourish at the end.

R. Sellick

SS/lab

Attachment

Appendix E: Consultations

The following table summarizes key feedback received in writing from consultations undertaken for Master Plan 2025

Consultation					Key Comments & Linkage to Master Plan 2025
Organization	Date(s)	# of Participants	Type		
1	Regional Economic Development Commission	Sep 28, 2006	30	Meeting/Presentation	▪ Well received with letter of support provided
2	Tourism Industry Advisory Council	Sep 20, 2006	18	Meeting/Presentation	▪ Well received with letter of support provided
3	Vernon City Council	Sep 01, 2006	10	Open public Meeting	▪ No further follow-up on Master Plan
				Presentation	▪ Four council members present ▪ Chamber/Vernon Airport Board and Management in attendance ▪ Master Plan very well received
4	Lake Country Council	<not requested>		<none>	▪ Did not request a public meeting ▪ 2 voicemails/ followed with emails with the Mayor
5	Peachland Council	Sep 26, 2006	25	Open public meeting Broadcast on Shaw Cable	▪ Plan was well received
6	Kelowna Chamber of Commerce	Oct 03, 2006	10	Meeting/Presentation	▪ Well received with letter of support provided
7	Greater Vernon Chamber	Sep 27, 2006	20	Meeting/Presentation	▪ Well received ▪ Questions raised on the Vernon Airport - role - costs - how is this funded
8	Salmon Arm Council	Oct 02, 2006	15	Meeting, with Salmon Arm Airport Advisory Committee	▪ Well received
	Salmon Arm Development & Planning Committee			Meeting	▪ Presentation well received ▪ Shuttle service between Salmon Arm/Kelowna suggested
	Salmon Arm Airport Advisory Committee			Open Public Meeting	
9	Westbank And District Chamber	Oct 10, 2006	10	Meeting/Presentation	▪ Well received
10	B.C. Ministry Of Highways And Transportation	Nov 08, 2006	2	Meeting	▪ Comments received on ground access: -work with Pier Mac on the

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Organization	Date(s)	# of Participants	Type		
					left turn phases. -consult with Ministry 5 years ahead of proposed diamond interchange improvements
11	Kelowna Ogopogo Rotary	Sep 20, 2006	45	Meeting	<ul style="list-style-type: none"> Very supportive
12	Ski Industry - M.J. Ballingall			Correspondence	<ul style="list-style-type: none"> Sent Master Plan presentation M. Ballingall felt no need for a further presentation
13	Westbank First Nations	Sep 25, 2006	5	Meeting/Presentation	<ul style="list-style-type: none"> Any Land Claim issues – none Governance model of the Airport raised
14	Okanagan Indian Band	Nov 07, 2006	15	Open Public Meeting	<ul style="list-style-type: none"> Some comments received related to: <ul style="list-style-type: none"> -First Nations & Airport jobs -Archeological study suggested -Impact of aircraft on Duck Lake and zoning restrictions Requested letter be sent by the band outlining there concerns - none received
15	Lake Country Chamber Of Commerce	Dec 06, 2006	10	General public invited to attend	<ul style="list-style-type: none"> Well received
16	Airport Advisory Committee (AAC)	Oct 05, 2005	7	General presentation on the master planning process and project overview	
	AAC, with senior City Managers in attendance for the presentation	Mar 16, 2006	17	Master Draft presented	<ul style="list-style-type: none"> Master Plan Draft presented and unanimously endorsed and proceed to Kelowna City Council Suggestion received to do both above grade rail crossings at the same time
		Jul 17, 2006		Bulletin	<ul style="list-style-type: none"> Bulletin issued to the AAC Members providing an update on the master plan and offering presentations to the member organizations
17	Kelowna City Council	Jun 19, 2006	8	In-camera meeting to review master plan land issues	<ul style="list-style-type: none"> Meeting advanced process to public session
		Jul 10, 2006	25	Open Public Meeting Broadcast on Shaw & Castanet	<ul style="list-style-type: none"> Suggestion received to consider light rail link to the airport - Concept added to master plan draft Oct 2006 Master Plan subsequently posted on the Airport/City

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Organization	Date(s)	# of Participants	Type		
					Websites Jul 20, 2006
18	Transport Canada	Jul 7, 2006	3	Presentation	<ul style="list-style-type: none"> Letter sent to Mike Henderson with copy of presentation as a follow-up
	- Aerodrome Standards	Sep 22, 2006	4	Meeting	<ul style="list-style-type: none"> Reviewed Master Plan airside planning assumptions with Rob Ogden Letter received Oct 3, 2006 from Henderson endorsing the master plan Feedback incorporated in Master Plan
	- Minister Of Transport, Infrastructure and Communities	Oct 12, 2006	10	Presentation	<ul style="list-style-type: none"> Minister Lawrence Cannon and Mike Henderson given the full presentation
19	Airport Operators Committee	Jun 8, 2006	21	Meeting/Presentation	<ul style="list-style-type: none"> Well received Minutes distributed to all that attended plus the airport tenants not present
20	Airline Consultative Committee	Nov 23, 2005	11	Framework of Master Plan study provided to the Airlines	<ul style="list-style-type: none"> Minutes distributed to the Airlines
		Jul 19, 2006	13	Meeting/Presentation	<ul style="list-style-type: none"> Well received Minutes distributed to the Airlines
21	General Public Consultation				
	- Master Plan Posted On City And Airport Website	Jul 20, 2006	290	Website	<ul style="list-style-type: none"> As of Jan 27, 2007 290 unique visitors have viewed the master plan website
	- Castanet Broadcast Of Master Plan Presentation	Jul 10, 2006		Broadcast	
	- Shaw Cable Broadcast And Repeat Broadcast Of Plan	Jul 10, 2006		Broadcast	
	- Annual Report 2005	Jul 24, 2006		Annual Report	<ul style="list-style-type: none"> Annual report released on this date with reference to the master plan
	- Newspaper Advertisements	Oct 14/15, 2006		Full page ads taken out in the Courier/Capital News	<ul style="list-style-type: none"> Public invited to provide feedback
	- YLW Express	Sep 2006		Newsletter	<ul style="list-style-type: none"> Items outlined on the master plan program

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Organization		Date(s)	# of Participants	Type	
	- General Public Feedback		10	Correspondence	<ul style="list-style-type: none">10 pieces of correspondence were received from individual citizens in response to the master planFeedback incorporated as relevant
22	City Of Kelowna - Internal Consultation				<ul style="list-style-type: none">
	- Senior City Management	Mar 16, 2006	5	Meeting	
	- Airport Staff	Jun 8, 2006	25	Meeting	
	- Roads & Planning	Nov 8, 2006	5	Meeting	<ul style="list-style-type: none">Initial presentation
	- Environment	Dec 2006		Meeting	<ul style="list-style-type: none">Review of Environmental Issues and the Master Plan
	- Planning	Dec 06/Jan 07		Meeting	<ul style="list-style-type: none">Review of OCP Issues